



13 Important iPad Tips for Teachers



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1

Take a screenshot

Press the Home and Sleep/Wake buttons simultaneously. The picture is saved to Screenshot album in Photos.

2

AssistiveTouch

It 'allows you to use your iPad if you have difficulty touching the screen or if you require an adaptive accessory.' Go to Settings, Accessibility, AssistiveTouch.

3

Talk instead of type

To voice write a message click on the mic icon on the keyboard and speak your words (including punctuation) and then tap Done.

4

Have iPad speak to you

To enable iPad to speak selected text or entire screen, go to options in Settings, click on General, then Accessibility, and select Speech.

5

Schedule Do Not Disturb

Do Not Disturb mutes your iPad to incoming calls and alerts (except Alarm) when it is locked. To schedule it (e.g., for overnight) go to Settings and click on Do Not Disturb.

6

Open webpages side by side

'Rotate iPad to landscape, then touch and hold a link and choose Open in Split View. Swap the pages by swiping the tabs.'

7

Magnify the fine print

'Go to Settings, General, Accessibility and turn on Magnifier. Then triple-click the Home button to use the camera to zoom in on small details.'

8

Search within iPad

Swipe down from the Home screen to show Search. Tap an item to get more information or tap the search field.

9

Create a personal dictionary

You can create shortcuts to your favourite words or phrases. Go to settings, General, Keyboard and tap Text Replacement.

10

Add keyboards of another languages

Go to Settings, General, Keyboard, Keyboards, Add New Keyboard.

12

Organize apps into folders

To create a folder, drag one app into another then tap the name of the folder to rename it.

13

Set restrictions

Use restrictions to 'prevent the use of certain apps, the installation of new apps, or changes to accounts or the volume limit'. Go to Settings, General, Restrictions, and tap 'Enable Restrictions'.



Sources

- 1- <https://itunes.apple.com/ca/book/ipad-user-guide-for-ios-10.2/id1134772572?mt=11>
- 2- <https://tips.apple.com/en-us/ios/ipad>